



Official Information Packet Spring Fling 2023 Saint Louis, MO

*Please print this document and bring it with you to our event.
There is important information included that you will need for your reference.*

INTRODUCTION

Our Inaugural Spring Fling will be held in Saint Louis, Missouri. May 5th-May 7th 2023.

Spring Fling is replacing our Fall Ball event, with the flipping of the calendar to allow Anni to take place in the Fall. Just like Fall Ball was, Spring Fling will be a hotel based event with a focus on tourism. We will have a light schedule of events in the evening to allow everyone to get out and explore the city during the rest of the day.

EVENT LOCATION

The Pear Tree Inn St. Louis near Union Station

2211 Market Street

Saint Louis, MO, 63103

Phone: (314)241-3200

AIRPORT & TRANSPORTATION

The main airport serving St. Louis, is St. Louis Lambert International Airport (STL). The airport is located 14 miles northwest of downtown St. Louis, just off Interstate 70.

You are responsible for your transportation to and from the event. Please make sure you have arranged a plan for transportation to and from the hotel if you are flying into town.

*** The hotel **DOES NOT** provide a shuttle service from (STL) airport. ***

The St. Louis MetroLink rail service can be used to get from (STL) to Union Station, just two blocks from our hotel. For more information visit : <https://www.metrostlouis.org/metrolink/>

Driving directions from Illinois

Crossing the river on the I-55 / I-64 bridge, proceed west on I-64 / US-40 and take exit 38B onto Jefferson Avenue. Turn right (North) on Jefferson Avenue and proceed about three blocks to Market St. Turn right (East) on Market St. Continue on Market St. about two blocks, the hotel will be on the left.

Driving directions from Missouri

Follow I-64 / US-40 east into St. Louis. Take exit 38A onto Jefferson Avenue. Turn left (North) onto Jefferson Avenue and proceed about three blocks to Market St. Turn right (East) onto Market St. Continue on Market St. about two blocks, the hotel will be on the left.

————— HOTEL CHECK-IN —————

Check-in at the hotel begins at 3:00pm local time. Please check-in at the front desk first, and get your luggage dropped off in your room before coming to the event space for event check-in. If you are arriving at a different time than your roommates, please make arrangements for who will be checking in to the room, and getting key cards for those arriving later.

Welcome Committee and Decoration Committee members will be asked to check-in with the hotel as early as possible to allow them to perform their duties. We'll have minimal decorations for this event & should be able to complete the setup fairly quickly.

————— EVENT CHECK-IN —————

Event check-in will be done in our rented event space near the hotel lobby. Please do not bring your luggage with you to the event check-in. Drop your stuff off in your hotel room first so we can keep the Welcome Committee area from getting cluttered with bags, etc.

- Event check-in time is between 4:00pm and 6:00pm. If you are going to arrive after 6:00pm on Friday, please contact Soro and let him know the anticipated time of your arrival to arrange a late event check. Please contact Soro via email at (naevents@tarvalon.net) in advance of the event.
- If circumstances arise on the day of the event (flight delays, etc.) that unexpectedly prevent you from arriving before 6:00pm, please call or text Soro at: (423)994-0076 as soon as possible.
- When you arrive at the hotel and finish getting your stuff dropped off in your room, come find the welcome team in our event space for your event check in.
- Check in consists of the following:
 - Confirming your ID and your arrival at the site
 - Obtaining your name badge for the first evenings ceremonies
 - Signing liability and photo release forms
 - Receiving your welcome bag

————— DEPARTURE —————

We must be checked out of our hotel rooms by 11:00am on Sunday. Each room will be responsible for checking out on time and completing their checkout with the hotel. No roommate should depart the hotel before check out is confirmed, unless pre-arranged with your other roommates.

————— DINING —————

A continental breakfast is provided **free** of charge at the hotel from 7am-10am on weekends. Free soda and popcorn is provided to all hotel guests in the hotel lobby all day.

There is also a "5:30 Kick-Back" event hosted by the hotel each evening from 5:30pm-7pm. They offer **free** snacks and cold beverages including chips, pretzels, soda, beer, and wine.

This year supper on Friday evening **WILL NOT** be provided. Everybody is on their own for food on Friday night. There is a restaurant attached to the hotel called Syberg's. For more information about Syberg's please visit their website :

<https://sybergs.com/locations/downtown-stl/>

The Amyrlin's Feast on Saturday will be hosted at Maggie O'Briens Irish Pub. Maggie O'Briens is located at 2000 Market St., next to Union Station, and just two blocks from our hotel. Dinner will be at **6:30pm**, and the Tower will be paying for everyone's supper (up to \$25.00 - no alcohol).

For more information about Maggie O'Briens, please visit their website :

<https://maggieobriens.com/maggies-dine-in-carry-out-curbside-specials/>

Our farewell brunch will be hosted by Ahmyra, and will take place at 11:30am at Chris' @ The Docket. Chris' is located at 100 N Tucker Blvd. For more information about Chris', please visit their website : <https://www.chrisatthedocket.com/> If you'd like a little extra time to socialize before heading home, this will be our last chance for well wishes and goodbyes before the post party depression kicks in.

————— SCHEDULE OF EVENTS —————

Friday

Starting at 3:00pm	Hotel check-in begins
4:00pm - 6:00pm	Event check-in
5:30pm - 7:00pm	"5:30 Kick-Back" hosted by the hotel
7:00pm - 8:30pm	Free time & socializing (Dinner is on your own Friday)
8:30pm - 10:00pm	Opening ceremonies & TarValon.Net Toast

Saturday

All Day - 5:30pm	Free time to explore the city of St. Louis
5:30pm - 7:00pm	"5:30 Kick-Back" hosted by the hotel
6:30pm - 8:00pm	Amyrlin's Feast at Maggie O'Briens Irish Pub
8:30pm - 9:30pm	Saturday evening official ceremonies
9:30pm - 10:00pm	Event space & decorations clean-up
	Everyone will be asked to chip in & help get our space cleaned up

Sunday

11:00am	Hotel check-out deadline
11:30am	Official farewell brunch at Chris' @ The Docket

————— RULES AND REGULATIONS —————

- ❖ Members and guests will be held accountable for their behavior as outlined in our Code of Conduct: “All attending a TarValon.Net function must behave in full accordance with this constitution and the Code of Conduct. Members who fail to comply may be asked to leave the event and will **not** be granted a refund. If disciplinary action is needed at a real life event, it may result in termination of membership. Members must act as responsible guests. This includes respecting personal property and space, as well as helping with set-up, clean-up, and costs.”
- ❖ Be respectful of personal space! Everyone's a little different, especially with COVID still being a possible danger. So get to know someone before you decide to touch, hug, cuddle, or otherwise invade their personal space.
- ❖ No person under the age of 21 may consume alcohol at the event. No member or guest under the age of 18 may smoke at the event. Smokers are asked to smoke only in designated smoking areas. These areas will be outdoors. Please dispose of your cigarette butts and ashes appropriately, & be respectful of others while smoking.
- ❖ It is legal to consume marijuana recreationally in Missouri, but **not** in the hotel or on hotel grounds. Please be considerate of others if you choose to legally consume marijuana during your stay in Missouri. Please do not bring edibles into the hotel or event space.
- ❖ You may **not** bring a guest who was not previously approved through our guest list.
- ❖ All members must comply with requests of administration. Please note, our admins are chosen very carefully. They are not the sort of people to make arbitrary requests, and support both your personal responsibility and privacy. If an administrator asks you to change a behavior, it is because they perceive considerable risk to yourself or others involved. Refusal to comply may result in your being asked to leave the event without refund.
- ❖ If you have a problem, or need assistance, please contact an administrator for help.
Have a problem with the location or schedule? Contact Soronhen.
Having a problem with another member? Contact Cassie.
Bleeding profusely or need an aspirin? Call 911 or Jodea respectively.

HEALTH AND SAFETY

KN-95 masks & hand sanitizer will be provided in your welcome bags. We are asking that everyone who is able to wear a mask, to please do so while we are all in the event space together at one time. Please remember that some members may *not* be able to wear a mask for various reasons. But let's do our best to be as safe as possible while we are all gathered together in the event space.

Please remember : **If you're feeling sick, stay home!** I know allergies are a thing right now. But if you're legitimately ill, please don't show up and get everyone else sick. We'll refund you your Tower ticket cost, and thank you for being considerate to others.

While every member and guest is expected to be responsible for themselves and their own well-being, we do have members in place to help in this regard. Any TarValon.Net Community Admin and those on our safety committee will do their best to help you.

*** We have a couple members who are sensitive to strong scents & smells!! Be considerate if you are going to use cologne or perfume, or chew minty gum or use breath mints. ***

If you have any questions about who to contact should you need assistance, please see the Important Phone Numbers section below. It has the names and phone numbers of event staff, community admins, and our safety committee lead.

IMPORTANT PHONE NUMBERS

In case of emergency, please use the following mobile phone numbers to reach the appropriate tower member. Please remember that these individuals are traveling to the event as well, and there may be times when they are unreachable. Leave a message first, and then call back if you have an urgent need.

Tower Name	RL Name	Job	Phone
Soronhen Ciryaher	Chris Beckman	MoR-North America	(423)994-0076
Cassie Dainar	Amanda Beckman	The Amyrlin Seat	(423)364-2920
Ahmyra al'Ruley	Amanda Ruley	Director of Events	(306)897-7592
Erin al'Denael	Erin Miller (Sat.-Only)	Keeper of Chronicles	(423)582-9747
Jodea Kegan	Jody Kasapidis	Head of Safety	(218)220-0209